

Montville Township Trustees
May 12, 2026 – Regular Trustees Meeting

Present:

Trustee Jeff Brandon, Chairman
Trustee Sally Albrecht
Trustee Rob Skidmore
Fiscal Officer Mary Pawlowski
Police Chief Matt Neil
Service Director Chris Kosman

Also Present:

Resident Bill Hanigan
Resident Santiago Pinto
Resident Kristine Godard
Resident Ryan Cummins
Resident Rich Wilson
Resident Kim Detchon
Medina Twp. Resident Angela Ventura

At 7:00 p.m. Trustee Brandon opened the regular meeting of the Montville Township Trustees. The Pledge of Allegiance was recited. Trustee Brandon welcomed all guests and stated that the meeting is being recorded for transcription purposes only.

BID OPENING

Trustee Brandon turned the meeting over to Service Director Kosman for the bid opening for the Cobblestone Park lacrosse drainage project.

Mr. Kosman reported that a bid proposal went out for drainage work at our lacrosse fields. We received no bids for this project. Mr. Kosman is considering how to proceed since there was a short timeline for this work due to the capital budget grant funding.

GUEST RECOGNITION

Resident Santiago Pinto said that he moved to Montville Township nearly 20 years ago. His residence is on the south side of Poe Road near the Medina Bird Club. Mr. Pinto has been showing dogs all his life. He breeds dogs and has a kennel on his property. At times, he may have up to 40 dogs on his property. At the time he purchased this home, it had been a kennel. His property is in an agricultural area.

Last year, there was one complaint about noise from his dogs barking. This week, he had two visits from the Montville police due to complaints for his dogs barking. Mr. Pinto explained that this is his livelihood but he is very concerned about the complaints. He asked the Trustees for assistance on how to resolve the problem peacefully.

Chief Neil said he could get a legal opinion but that there are certain agricultural exemptions for animals, including dogs. Additionally, this is Mr. Pinto's established business.

Resident Rich Wilson is a neighbor of Mr. Pinto's but they had not met prior to this evening. He noticed that, lately, Mr. Pinto's dogs are barking for a longer period of time. He was understanding because that's what dogs do, but barking for four

hours every day is too much. Mr. Pinto said that he is open to a schedule for having the dogs outdoors, although the weather can force the timing on some days.

Trustee Albrecht said that we do have a noise ordinance. She suggested that Mr. Pinto discuss this with Zoning Inspector Jeffers, who will be back in the office tomorrow.

Resident Ryan Cummins is a member of the youth lacrosse association board. He thanked the Trustees for their efforts to improve our lacrosse fields and is willing to help in any way they can to get the slit sanding and drainage pipe completed.

Mr. Kosman responded that, at this point, he does not know what the future holds for this project. He will be working with Mr. Jeffers to see where we can go from here with the grant funds and the timing issue. Mr. Kosman will follow up with Mr. Cummins when he has more information to share.

Montville Resident Kim Detchon said that, on April 19th, she submitted a public records request to Montville Township and was confused on how the township handles such requests. She consulted Medina Township Angela Ventura because she had experience in requesting public records.

Fiscal Officer Pawlowski responded that the records Mrs. Detchon requested are ready and with the township's attorney to review with her since the request was extensive. Fiscal Officer Pawlowski said that our policy is, for records requested over 25 pages, there is a cost which did not include the UAN records that were requested. Discussion ensued.

Mrs. Detchon continued to express her concerns with the township regarding a variety of areas. Discussion ensued.

Medina Township Angela Ventura complained that a non-resident friend had a public records request fulfillment from Montville Township since the last meeting that she felt our attorney did not handle well. Discussion ensued.

Mrs. Detchon brought up her concerns with the condition of her road and asked when it was due for repaving as she feels it is falling apart and is unsafe. Service Director Kosman addressed her concerns and commented that he is working with the county regarding the base of the road. He said that Paradise Road was completely resurfaced in 2018 with an inch and a half of hot mix. Mr. Kosman also explained the current cost for repaving a mile of road.

APPROVAL OF MINUTES

Trustee Albrecht made a motion approving the minutes for the April 28th regular Trustees meeting. Trustee Skidmore seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

DEPARTMENT REPORTS

CEMETERY: Trustee Albrecht had no updates to report.

PARKS: Service Director Kosman restated that he will follow up with the unsuccessful request for bids for the Cobblestone Park lacrosse drainage project.

Mr. Kosman brought up a recent conversation with Trustee Skidmore inquiring about any program that the township has for park memorial situations such as trees or benches like the county parks do. Mr. Kosman said that we have done some things in the past but we do not have a set program. For example, the township approved a tree that was planted at Cobblestone Park in memory of a teacher who passed away suddenly. Mr. Kosman asked the Trustees for their thoughts and whether this was something they would like to pursue moving forward.

Trustee Albrecht recalled a boy scout project from the past. Mr. Kosman said that the boy scouts put plaques on several of the Eagle Scout bench projects so that the Eagle Scouts could be recognized for their work.

Trustee Skidmore liked the idea for doing benches and he likes the ones that are at Buckeye Woods. He said that there are people who would like a way to memorialize significant people in their lives. Trustee Skidmore said that, obviously, there is a cost to do memorial things but maybe we could have some sort of a tree planting once a year with a package price. We could also line up scouts to assist.

Trustee Albrecht thought that would be a good idea for Arbor Day. She thought that maybe our park volunteers would be interested in developing a program. Mr. Kosman would prefer to have the Trustees decide their preferences and then see where it leads.

ECONOMIC DEVELOPMENT: Trustee Brandon said that Medina County Economic Development has a breakfast meeting scheduled for May 21st. The topic will be Vital Signs for Healthy Community and a Stronger Economy.

At the last Trustees meeting, Planning & Zoning Director Jeffers discussed the needed variance for the VA outpatient clinic. Trustee Brandon said that, last Wednesday, the County Planning Commission approved the variance. The Port Authority had stepped in to bond the project. Trustee Brandon said that they hope to break ground at the end of this month. Trustee Albrecht will write an article about the project for the July issue of *Montville Living* magazine.

Trustee Brandon reminded everyone that the Medina County Township Association will hold their event this Thursday evening in Medina Township.

COMMUNITY EVENTS: Trustee Albrecht reported that the June issue of the *Montville Living* magazine will include the Montville Township garage sale scheduled for June 27th. Mrs. Barone has begun work on the Halloween event and will give the Trustees a report at the next Trustees meeting.

UTILITIES: Trustee Albrecht reported that there have been many complaints coming in on the fiberoptics installation. Currently, they are really making a mess in Cobblestone. She has been advising residents to take pictures to document the condition of their properties prior to the dig because the only recourse will be during the restoration period.

Trustee Albrecht made a motion approving the request letter written to the Medina County Commissioners asking for more stringent regulations and oversight for companies receiving BEAD grants dated May 12, 2026. Trustee Skidmore seconded the motion. In discussion, Trustee Brandon said that he talked with State Rep. Sharon Ray explaining the problem our township is having with the fiber companies and he told her about the letter that the Trustees are sending to the Commissioners. She asked Trustee Brandon for a copy of the letter. Trustee Albrecht will ask Mr. Jeffers to send a copy of the letter to State Rep. Ray. **The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Trustee Albrecht asked about a Resolution or motion stating our opposition to the property tax bill. Fiscal Officer Pawlowski replied that it was decided to wait until August to see if it was going to be on the ballot and then do a Resolution opposing the elimination of all Ohio property taxes. A reminder note for our August agenda is under "Other Business" so it will not be overlooked.

ZONING: Trustee Albrecht asked whether there is any word on the capital budget grant. Mr. Kosman responded that we have not heard anything yet.

POLICE: Chief Neil requested, and **Trustee Skidmore made a motion paying for expenses for Officer Harvey to attend the Ohio Peace Officer Training Academy's 40-hour Death Investigation classes October 12 - 16, 2026, in Blue Ash, Ohio. Trustee Albrecht seconded the motion.** In discussion, Chief Neil said the cost for the class is \$700 and we will also need to pay for meals and lodging. This is the closest class available to Montville Township for this type of training. **The motion was passed, 3 ayes, 0 nays, and 0 abstentions.**

Trustee Skidmore made a motion accepting the Medina County Drug Advisory Committee's 2026-2027 School Resource Officer grant for \$73,529.72. Trustee Albrecht seconded the motion. In discussion, Chief Neil said that this amount is from the MCDAC board for Montville Township for next school year. This will still need to be approved by the Commissioners. **The motion was passed, 3 ayes, 0 nays, and 0 abstentions.**

Chief Neil said that they are in the final stages of adding a secondary internet source to our building. He feels this backup is necessary since everything we do in the Police Department and the township runs off of the internet. Starlink is a government account which we cannot install ourselves. We will be contracting with CDW and will cost just under \$4,000, which will include a full year of service. They will physically mount a mission critical Starlink dish on our roof as our backup. After the first year, we will have a monthly cost of \$165. Chief Neil is hopeful for the installation to be done in the next couple of weeks.

Chief Neil is proud to say that two of our officers are on the Medina County SWAT team which now covers Wayne County. Officer Eckstine, who is a team leader for sniper, and Officer Terrion were part of the arrest of the gentleman that stabbed the sheriff of Wayne County and one of his sergeants this morning.

LST/FIRE: Trustee Brandon reported the LST quarterly meeting is scheduled for Thursday, May 14th, at Medina Hospital. Trustee Brandon and Chief Neil will be attending the meeting.

Chief Neil said that we are still getting medical transfers from Champion Creek. Their head nurse is trained to make the decision for when to call 911. Chief Neil would rather see us make a change to our LST contract later this year when we renew it, and we use an attorney to assist us in billing Champion Creek for every call that we get there, which they can add to their patients' monthly bills. Trustee Albrecht agreed.

Trustee Brandon said that we have correspondence from the attorney representing Wallick Community, the new nursing home, and would like to meet with us. Fiscal Officer Pawlowski thought that meeting would include Trustee Brandon, Chief Neil and Attorney DeVanney to discuss details pertaining to LST 911 calls and billing. The Trustees agreed.

Chief Neil expects to receive the April billing and call volume tomorrow, which he will present at the next Trustees meeting.

Trustee Brandon had no updates on Fire.

ROADS: Service Director Kosman requested, and **Trustee Albrecht made a motion hiring 880 Construction for curb repairs for an amount not to exceed \$5,000. Trustee Skidmore seconded the motion.** In discussion, Mr. Kosman said that 880 is the company who is doing some of the catch basin repairs in the Montville Lakes development and some of them in Blue Herron. There is some curbing that is failing and is outside of county maintenance drainage agreement and, while they are there, it is a little easier for them to do this curb repair instead of sending out our crew. **The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

In his report, Mr. Kosman said that the road paving for this season is about 95% completed. The asphalt is down and we have some jointing and they will be back to do that. We did run into a few problems and so we will hit the high side of our cost estimates. These are all original roads that we have paved this time: Summer Lake was a 2006/2007 install, and Montville Lakes is from the later 90s. We had excellent life out of them and Mr. Kosman was very pleased with what they saw underneath, except for a few spots.

Mr. Kosman said that the county reached out to us about OPWC funds. In the past, these funds were for focusing on culverts and drainage and we had not qualified for them. Over the last couple of years, they expanded the program and we used it for reconstruction on Normandy Park last year. We have been awarded funding for next year to remove and replace concrete on the original part of Montville Drive from Route 18 to O'Hara. We will pay a percentage of the project, which will be roughly 30%.

Mr. Kosman said that the OPWC funds now covers some asphalt rebuilding, and Mr. Kosman brought up rebuilding Paradise Road with the county. We will see if this is a project that qualifies.

Resident Bill Hanigan asked, considering the township's responsibility for the cost of future road repairs, what is the percentage of roads in new developments that are private. Mr. Kosman responded that he did not know and would need to check with the Zoning Inspector.

ADMINISTRATION BUILDING: Mr. Kosman had no updates to report.

OTHER BUSINESS

Fiscal Officer Pawlowski reviewed the April bank reconciliation and financial reports and credit card statements. Copies of the prior month reports provided for each Trustee: Fund Summary & Status; Appropriation Status, Revenue Summary, Payment Listing, and the current Fund Status report.

Fiscal Officer Pawlowski requested, and **Trustee Albrecht moved Resolution 051226.01 approving supplemental appropriations as presented. Trustee Skidmore seconded the Resolution. The Resolution was passed, 3 ayes, 0 naves and 0 abstentions.**

Trustee Skidmore made a motion paying \$740.00 to Roderick Linton Belfance, LLP, for April 2026 legal services to respond to Lafayette Trustee Peroli’s public records requests. Trustee Albrecht seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

Trustee Albrecht made a motion paying \$144,373 to OTARMA for annual insurance renewal for 7/1/2026 – 6/30/2027. Trustee Skidmore seconded the motion. In discussion, Fiscal Officer Pawlowski she had emailed the Trustees and department heads for review. **The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

Trustee Skidmore moved Resolution 051226.02 adopting the Montville Township Cybersecurity policy. Trustee Albrecht seconded the Resolution. In discussion, Fiscal Officer Pawlowski said that she emailed the Trustees. This was approved by Aaron Willis, OTARMA Cyber Risk Services advisor. **The Resolution was passed, 3 ayes, 0 naves and 0 abstentions.**

Trustee Albrecht made a motion approving BC and POs for 2026 and paying bills totaling \$231,861.41. Trustee Skidmore seconded the motion. The motion was passed, 3 ayes, 0 naves and 0 abstentions.

Trustee Skidmore made a motion paying \$25 to the party claimant for 2025-00210PQ Court of Claims. Trustee Albrecht seconded the motion. The motion was passed, 2 ayes, 1 nay (Albrecht) and 0 abstentions.

At 9:00 p.m. Trustee Brandon adjourned the meeting.

Respectfully submitted,

Elaine Klafczynski

Approved By:

Date:

Attested:

Date: