

Montville Township Trustees
May 26, 2026 – Regular Trustees Meeting

Present:

Trustee Jeff Brandon, Chairman
Trustee Sally Albrecht
Fiscal Officer Mary Pawlowski
Police Chief Matt Neil
Planning & Zoning Dir. Paul Jeffers
Service Director Chris Kosman

Also Present:

Resident Bill Hanigan

At 1:00 p.m. Trustee Brandon opened the regular meeting of the Montville Township Trustees. The Pledge of Allegiance was recited. Trustee Brandon welcomed all guests and stated that the meeting is being recorded for transcription purposes only.

GUEST RECOGNITION

Resident Bill Hanigan had a follow-up question about roads. At the last Trustees meeting, Service Director Kosman had mentioned that the township has a specific number of miles in roads and limited funds for keeping them repaired. Mr. Hanigan asked, when a new development goes in, what are the requirements regarding public versus private road. His thoughts were to have new developments be private in order to minimize future expenses of our current roads system.

Planning & Zoning Inspector Jeffers responded that the township is required by our code to have per-road frontage definition is to have it on a private or public road. It is the developer's choice to go public or private, and their decision is financial. With a public road, they will lose more land because they have to do a wider road and have a right-of-way on the outside of the development, but then they don't have to worry about coming back to the builder or the people that purchase the houses and have an HOA that has to have a fund to rebuild private roads or do the maintenance on the private roads. In a case where there may be environmental issues going in where they need more land, the developer may choose to put in private roads. Hillsong was done that way because of the wetlands and gas wells, they created smaller lots, smaller roadway and private road and, in the future, they will pay for their own roads.

APPROVAL OF MINUTES

Trustee Albrecht made a motion amending the approved minutes from the April 14th regular Trustees meeting to correct the following: (1) the wording on page two from “approving the minutes for the March 24th regular and special Trustees meeting” to “approving the minutes for the March 24th regular Trustees meeting”; and (2) correcting the Resolution numbers on page six from Resolution 032426.01 and Resolution 032426.02 to Resolution 041426.01 and Resolution 041426.02. Trustee Brandon seconded the motion. In discussion, Fiscal Officer Pawlowski apologized for the error. The motion was passed, 2 ayes, 0 nays and 0 abstentions.

Trustee Albrecht made a motion approving the minutes for the May 12th regular Trustees meeting. Trustee Brandon seconded the motion. The motion was passed, 2 ayes, 0 nays and 0 abstentions.

DEPARTMENT REPORTS

ROADS: Service Director Kosman reported that paving for this season has been completed. He said that it is their first time to have all paving completed this early in the season. Curbing in Montville Lakes has also been completed.

Mr. Kosman said that they took the roadside mower out for mowing and test runs before York Township used it per our shared agreement. Unfortunately, the mower found a stump that added to the few other things needing repair on the mower. Mr. Kosman and two of his staff are looking at a demo unit, as it seems that every time they send the mower out, they are doing maintenance on it. He knows that there is some wear on it and other issues. He said that this mower is about twenty years old and that they will be able to get it up and running but, to keep it going, we will need to replace a lot of parts on it.

Mr. Kosman is looking to replace the entire mower, and the cost estimates are between \$260K and \$300K. Trustee Albrecht suggested that we may need to look at working together with another township for this purchase. Trustee Brandon asked if it was possible to just replace the arm part of the mower. Mr. Kosman said that it can be done but, we still have a twenty-year-old tractor that we are investing in, and we don't know what will break next.

Mr. Kosman explained with the current agreement with York Township: we own the tractor and York Township provides the labor; they mow for us and for them. The contract is set up for about three years and either party can pull out at any time. Fiscal Officer Pawlowski said that, with the price of this equipment, do we really want to loan it out? Discussion ensued. Mr. Kosman will keep the Trustees posted on this issue, and he will speak with York Township about the direction we may be headed.

Mr. Kosman noted that, since we are past Memorial Day, the Service Department's hours have switched to summer hours, which is ten hours daily Mondays through Thursdays.

ADMINISTRATION BUILDING: Chief Neil said that, for annual spring clean-up of the building, the carpets are cleaned and the floors are waxed.

CEMETERY: Trustee Albrecht had no updates to report.

PARKS: Mr. Kosman said that they will be starting some path repair in Blue Heron Park. A bridge failed while they were mowing. This is one of the bridges in the back. This side of the bridge was good at the time the other side was repaired in the past.

Planning & Zoning Director Jeffers said that we did not receive any bids for the Cobblestone Park lacrosse drainage project. June 26th was our deadline for the project to be completed for the ODNR grant. Instead of ODNR returning the funds to the

capital improvement budget, they gave us a one-year extension to complete the project. This was a \$100,000 grant, of which \$98,000 would go to this project that will be put into something that we need to have done.

Mr. Jeffers requested the Trustees' approval of accepting that extension. **Trustee Albrecht made a motion signing Amendment #1 to the Capital Improvement Community Park Recreation/Conservation project Pass-Through grant agreement (Medi-033C) between the Ohio Department of Natural Resources and Montville Township. Trustee Brandon seconded the motion.** In discussion, Mr. Jeffers restated that this amendment gives us an extra year to receive bids on the drainage for the lacrosse fields at Cobblestone Park. **The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

ECONOMIC DEVELOPMENT: Trustee Brandon said that Medina County Economic Development will have their annual summer social on Tuesday, July 7th at the Blair Conference Center in Westfield Township.

Trustee Brandon updated everyone on the Medina County Township Association event that was held in Medina Township on May 14th. There was a great turnout and people enjoyed the car show prior to the meeting. The guest speakers were Collin Johnson from Medina County Health Department and Medina County Engineer Andy Conrad for discussion on septic and drainage systems. Fiscal Officer Pawlowski said that the presentation created a lot of good discussion.

Mr. Kosman commented that, what had been presented at the event is what Montville Township has been doing for years. Mr. Conrad wants to see these requirements standard throughout the county.

COMMUNITY EVENTS: Trustee Albrecht reported that the June issue of the *Montville Living* magazine will include the Montville Township garage sale scheduled for June 27th. To date, there are 8 homes registered for the garage sale.

Trustee Albrecht is considering an article for the July issue of *Montville Living* to be about the new VA hospital coming to Montville.

Trustee Albrecht reported that Mrs. Barone has begun work on the Halloween event.

UTILITIES: Trustee Albrecht reported that there continues to be many complaints coming in on the fiberoptics installation. She has been advising residents to take pictures to document the condition of their properties prior to the dig because the only recourse will be during the restoration period.

Trustee Albrecht is also telling residents that we have constructed and sent a letter to the County Commissioners requesting they not issue any more permits for fiber installation. Trustee Brandon asked that a copy of the letter be sent to Sharon Ray. Trustee Albrecht thought we should also send a copy to Andy Conrad. Fiscal Officer Pawlowski suggested that the information for what residents should do prior to fiber installation, such as documenting the condition of their properties, be posted on our website and be sent to the HOAs with a copy of the letter that the Trustees sent to the commissioners.

Trustee Brandon said that Lexington Ridge had contacted him about the tree and the electric lines just south of their entrance on Route 57. While it is not the township's responsibility, he wanted to make sure it was handled. Mr. Kosman responded that they are Frontier's lines and they have been notified. Chief Neil said that this is on HOA property, and they would have some responsibility.

Trustee Brandon wondered why this wasn't cleared up promptly. Mr. Kosman said that a lot of those companies are not equipped to handle it themselves and need to get a third party involved. Discussion ensued about other similar situations throughout the area. Fiscal Officer Pawlowski suggested creating a log of our advising them of these hazards that we become aware of in the event of a law suit if a tree falls and injures someone or creates damage.

ZONING: Planning & Zoning Director Jeffers reported that Cobblestone Crossing had been before the Zoning Commission for their preliminary plan approval for Phase I of the rental units in Cobblestone north of Cobblestone Park Drive, which went very well. They will be back before the Zoning Commission for the second meeting in June for their final.

Tony Valore will be before the BZA on June 1st for a variance pertaining to the gas/oil wells on his property in Hillsong Subdivision. Mr. Jeffers said that Mr. Valore withdrew his last application and then located the exact location for the well heads and redesigned his Phase II to avoid the wells as much as possible.

Mr. Jeffers said that a resident who is reserving the White Tail pavilion and pickleball courts on June 14th is requesting to have a food truck at the pavilion. Trustee Brandon and Trustee Albrecht agreed to the request. Based on his experience, Mr. Jeffers will caution the resident to have an ID for their event because people outside of her private event may also want to purchase food from the food trucks.

POLICE: Chief Neil requested, and **Trustee Albrecht made a motion to auction via GovDeals or eBay the following excess Law Enforcement Support Office (LESO) equipment (list attached). Trustee Brandon seconded the motion.** In discussion, Chief Neil said that this is part of the military program. They lifted the restriction for waiting a year before selling what we received at no cost for items that are no longer useful. **The motion was passed, 2 ayes, 0 nays, and 0 abstentions.**

Trustee Albrecht made a motion giving our old WatchGuard body cameras and associated equipment to Brunswick Police Department to supplement their failed equipment. Trustee Brandon seconded the motion. In discussion, Chief Neil said that we had been assisted by other departments when our equipment failed. Brunswick's equipment is failing and this equipment we are giving them is of no use to us and will help them until they get new equipment. **The motion was passed, 2 ayes, 0 nays, and 0 abstentions.**

Chief Neil updated the Trustees on Mr. Santiago Pinto, our resident with the kennel on Poe Road who attended the last Trustees meeting. Chief Neil said that this situation may be resolved. This property has been a kennel for decades. Chief Neil said that Mr. Pinto is trying to be a good neighbor and is actively trying to resolve the matter. He will be putting up a six-foot fence to block the barking noise going west of

his property. He is trying to make some adjustment in procedures so his neighbors do not hear barking at all.

Chief Neil said that there had been concerns about a four-car accident on Wadsworth Road last week in which the police had to arrest a driver who was aggressively driving and continued his aggression afterwards.

A Wadsworth Road resident had emailed Chief Neil regarding the traffic speed there. The resident mentioned in her email that she may come in front of the Trustees regarding this matter. Chief Neil said that he will be providing this resident with some information. We are limited in what we can do with a state route but Mr. Kosman has contacted ODOT to see whether we could get a traffic study. Sergeant Gaede will be putting our speed box out northbound for a week and then southbound for a week. We will come back in a month and evaluate that.

LST/FIRE: Chief Neil included in his report the new invoice for LST with Champion Creek. We have spent 12% of our LST cost or \$12,333.82 so far this year at Champion Creek.

Chief Neil cannot confirm that all of these calls are emergencies. He recommended that a committee be formed, getting Champion Creek, LST and Attorney DeVanne involved, and find a way to work through this. We can question these calls as a committee and, through Attorney DeVanne and through a change in our LST contract which comes up at the end of this year, maybe we could then directly bill Champion Creek. Champion Creek could then bill their patients. Chief Neil was adamant that, if someone is having a heart attack or a stroke, we want to be there. Just because their transport was not available for two hours, they called 911 because a patient's Thursday blood work came back on Sunday and the doctor wants to get the patient to go back to the hospital, that is not a 911 call.

Chief Neil said that there was a recent meeting with Wallick Community, the new facility being built, and they stressed that they are not a nursing home. They are going to be an assisted living facility and that the resident would be the caller and the facility cannot necessarily be responsible for all the residents' calls. They stressed that the pull cords in the bathrooms will go to a central station, and not 911.

Fiscal Officer Pawlowski said that Wallick's rent for residents is inclusive to provide transporting to the doctors. They have two vans to transport. Our question was, and what we are aiming at, is we get charged, we bill you. Chief Neil added that they don't like the idea that we are billing them because they are not the ones making the emergency call.

Chief Neil feels that this is a challenge where we certainly don't want to make money off of LST calls. Every resident will automatically be a \$500 charge but we don't know what that resident's insurance paid back, which is different for each resident, and we won't know for a couple of months.

Fiscal Officer Pawlowski thought that they are moving forward and that Wallick understands what we expressed at the meeting. Their attorney and ours will be working out the details and come back to us with a presentation so that we can bring it to the Trustees.

Trustee Brandon reported the details of the April fire report from Chief Walters. For the month of April, Montville Township had 28 calls for fire: 2 brush fires, 12 fire alarms, 1 motor vehicle accident, 1 extrication, 1 electrical hazard, 6 leaks and spills, 4 smoke/odor investigations, and 1 public service.

The April LST invoice totaled \$23,790.86, which is slightly under our budget amount of \$26,042.00. During the month, Montville Township had 74 calls for ambulance.

Trustee Brandon and Chief Neil attended the quarterly LST advisory board meeting on May 14th at the hospital. They run three ambulance squads since 2011. There are two new trucks on order, which will replace older vehicles. The expected delivery of the first new truck is January, 2027 and the second delivery is expected in January, 2029. The cost for each of these trucks is about \$350,000 and the plan is to transfer the equipment from the existing trucks into the new trucks.

The meeting included discussion of the recent rescue in Medina Township, which involved a lengthy extrication of an 80-year-old farmer that had fallen into the grain silo. Update on non-transport billing: there are currently no Montville Township residents on the list. There are 4 residents on the list, all from the City of Medina. Staffing update: currently LST is fully staffed.

Statistics through the first quarter 2026: total for the entire program is 1,509 runs. This number is slightly below the same period in 2025. Total transport runs for Montville Township through March 31 are at 164, compared with 135 during the same period in 2025. Non-transport runs are at 50, compared with 69 during this period last year. Montville Township currently makes up 14.4% of the total call volume. LST budget through March, 2026 is \$77,822; actual is slightly below at \$75,584. Actual during the same period last year was \$76,234.

Trustee Brandon said that there was some discussion at the LST meeting about mutual aid when all three of our squads are busy. For the entire program, we have had to call out for assistance 20 times so far this year. During the same period in 2025, there were 26 calls for aid when all three of our squads were tied up.

The next LST quarterly meeting is scheduled for August 13th at the hospital.

OTHER BUSINESS

Fiscal Officer Pawlowski requested, and **Trustee Albrecht made a motion paying \$23,790.86 to Medina Hospital for April LST services. Trustee Brandon seconded the motion. The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

Trustee Albrecht made a motion paying \$307,663.50 to Perrin Asphalt for road repairs. Trustee Brandon seconded the motion. In discussion, Fiscal Officer Pawlowski explained that this was per the bid package and the work has been completed. **The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

Trustee Albrecht made a motion rescinding the May 12th motion, "Paying \$25 to the party claimant for 2025-00210PQ Court of Claims". The reason for rescinding the payment to the claimant, Lafayette Trustee Justin Peroli, is because during the scheduled mediation it was stated by our legal counsel that she would be paying all fees because she was late in providing him the information. **Trustee Brandon seconded the motion. The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski emailed to everyone the prosecutor's delinquent tax foreclosure notice. These are the two properties adjacent to I-71 near Route 162; they have come up for foreclosure before. The Trustees had no interest; Fiscal Officer Pawlowski will notify that Montville Township is not interested.

Fiscal Officer Pawlowski requested, and **Trustee Albrecht made a motion appointing Trustee Brandon and Fiscal Officer Pawlowski to represent Montville Township for union negotiations. Trustee Brandon seconded the motion.** In discussion, Fiscal Officer Pawlowski said that the contract is up on December 31st. **The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

Trustee Albrecht made a motion approving BC and POs for 2026 and paying bills totaling \$357,894.30. Trustee Brandon seconded the motion. The motion was passed, 2 ayes, 0 nays and 0 abstentions.

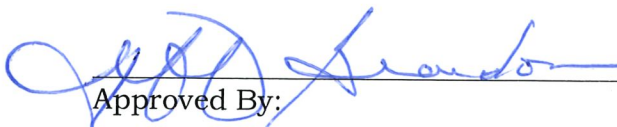
Fiscal Officer Pawlowski provided the JEDD Treasurer's report from the May 13th meeting just for their information. She requested any questions be directed to her.

At 3:40 p.m. Trustee Brandon adjourned the meeting.

Respectfully submitted,



Elaine Klafczynski

 Approved By: _____ Date: 6-9-26

 Attested: _____ Date: 6-9-26