

Montville Township Trustees
June 9, 2026 – Regular Trustees Meeting

Present:

Trustee Jeff Brandon, Chairman
Trustee Sally Albrecht
Trustee Rob Skidmore
Fiscal Officer Mary Pawlowski
Lt. Chris LaFond
Planning & Zoning Dir. Paul Jeffers
Service Director Chris Kosman

Also Present:

Resident Bill Hanigan
Resident Gloria Hering
Resident Beth Milliken

At 1:00 p.m. Trustee Brandon opened the regular meeting of the Montville Township Trustees. The Pledge of Allegiance was recited. Trustee Brandon welcomed all guests and stated that the meeting is being recorded for transcription purposes only.

GUEST RECOGNITION

Resident Gloria Hering and resident Beth Milliken are past board members of the Medina Pickleball Association. They said that they play a lot of pickleball at Whitetail and how much they enjoy the park. They expressed their concerns that happen during soccer tournaments at Whitetail Park. Soccer team members bring their soccer balls onto the pickleball courts and kick them into the nets, run and jump over the nets while they still have spikes on their shoes. They have also witnessed rollerbladers on the pickleball courts.

In the interest of protecting the pickleball courts, Mrs. Hering and Mrs. Milliken asked for bigger signage on the gates to indicate the courts are for pickleball use only. They also asked for emails to be sent to the soccer coaches and directors reminding them to respect the community's recreational amenities and keep the soccer players on the soccer fields and other grassy areas and not the pickleball courts, tennis courts or basketball courts. They have been aware of other incidents happening on the pickleball courts but it seems to be heightened during soccer tournaments.

Trustee Skidmore asked whether the township has officially designated our pickleball courts for that purpose only. He also asked about the cameras that are in the park to notify people that the pickleball courts are monitored to help protect them. Discussion ensued.

Service Director Kosman responded that we have always tried to keep our parks very clean and try not to clutter with signs. He will see if there is anything he can come up with to help with the situation the residents described. Mr. Kosman said that he will touch base with the soccer association on this issue.

Resident Bill Hanigan thought that the Whitetail HOA could be contacted to help monitor the area. Fiscal Officer Pawlowski suggested encouraging the White Tail HOA to call the Police Department if they see damage occurring.

APPROVAL OF MINUTES

Trustee Albrecht made a motion approving the minutes for the May 26th regular Trustees meeting. Trustee Skidmore seconded the motion. The motion was passed, 2 ayes, 0 nays and 1 abstention (Skidmore).

Trustee Albrecht made a motion scheduling a special Executive Session for Wednesday, June 17th, at 4:00 p.m. for discussion of personnel and possible discipline, and for potential litigation. Trustee Skidmore seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.

Planning & Zoning Director Jeffers requested, and **Trustee Albrecht made a motion requesting a special meeting on June 23rd at 12:30 p.m. for interviewing candidates for the Board of Zoning Appeals. Trustee Skidmore seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

DEPARTMENT REPORTS

LST/FIRE: Trustee Brandon read the fire report from Chief Walters. He reported that, during the month of May, Montville Township had a total of 30 calls for fire service: 1 vehicle fire; 15 fire alarms; 3 motor vehicle accidents; 3 EMS assists; 1 electrical hazard; 4 leaks and spills; and 3 smoke/odor investigations.

ROADS: Service Director Kosman reported that his department has been addressing maintenance issues at this time.

Mr. Kosman said that the part for the roadside mower is on its way from Texas. He plans to get the mower repaired as soon as the parts arrive and get caught up with roadside mowing. He said that they need to keep it for a period of time until they can find a replacement, as was discussed at the last Trustees meeting.

ADMINISTRATION BUILDING: Mr. Kosman had no updates to report.

CEMETERY: Trustee Albrecht had no updates to report.

PARKS: Mr. Kosman requested, and **Trustee Skidmore made a motion purchasing concrete materials from Orrville Trucking for an amount not to exceed \$10,000. Trustee Albrecht seconded the motion.** In discussion, Mr. Kosman said that this is for path repair at Aaron Smith Park. Trustee Albrecht asked Mr. Kosman if they will be patching the area where it is broken up near the entrance to the kids' nature trail. Mr. Kosman said that is tomorrow morning's project. **The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Mr. Kosman said that the sports are beginning to slow down and they are able to catch up with the grass. The parks fared very well even with the spring sports and the wet weather we have had. Mr. Kosman is very glad that our parks are being used, and we have had many compliments about our beautiful park and facilities over the soccer tournament weekend.

Fiscal Officer Pawlowski asked if we could request the soccer association or whomever holds the tournament to require them to have their own security. It seems that is where we are headed with the costs for repairing damage. Mr. Kosman responded that they normally don't see much in security at other large soccer facilities; the most security presence that he has seen is for traffic control.

Trustee Skidmore suggested closing the pickleball courts during the soccer tournament weekend since the park is exclusive for soccer use that weekend.

Mr. Kosman said that they do block off the pavilion for the soccer tournament, and that is something we can consider. He said that they open and close pickleball courts closely to what the City of Medina does. April 1st is the open date, and they close on November 1st, even if there are some nice weather days during November. They operate as a public park, not a country club, and the City of Medina takes a hard stand on that as well. Mr. Kosman felt that they will come up with something for the soccer tournament, and it may mean a few extra patrol runs or placing a police car at the park.

ECONOMIC DEVELOPMENT: Trustee Brandon reported that Medina County Economic Development will have their annual summer social on Tuesday, July 7th at the Blair Conference Center in Westfield Township. Trustee Brandon will attend to represent Montville, but there will be no cost to the township.

Trustee Brandon received a call from Jean Brown who is running models for Pulte Homes at Hawks Ridge. She would like to have a ribbon cutting on Wednesday, July 22nd, at 11:30. Trustee Brandon said that it appears that this will be a big event, and Pulte will have a tent and all three of their models open.

COMMUNITY EVENTS: Trustee Albrecht reported that the June issue of the *Montville Living* magazine will include the Montville Township garage sale, which is scheduled for June 27th. Trustee Albrecht is considering an article for the July issue of *Montville Living* to be about the new VA hospital coming to Montville.

Trustee Albrecht said that Mrs. Barone is working on the Halloween event, which is scheduled for the third Saturday in October, which is the 17th this year.

UTILITIES: Trustee Albrecht she has not received a lot of new complaints on the fiberoptics installation but she has received letters from residents in Champion Creek. Trustee Albrecht called the City of Brunswick to try and find out how they were able to stop the fiberoptics from continuing to come in to their city. She has not received a call back.

Trustee Albrecht saw that Andy Conrad received a copy of the letter the Trustees sent to the County Commissioners requesting they not issue any more permits for fiber installation. Mr. Conrad wrote us back and seems eager to try to help us.

Resident Bill Hanigan appreciated receiving a copy of the letter as well. He, in turn, broadcasted it to his HOA and received a number of positive responses where finally someone is doing something. Unfortunately, he said that there no longer seems to be a way to contact Frontier with concerns or complaints.

ZONING: Planning & Zoning Director Jeffers reported that the zoning office is continuing on a fast pace with many zoning certificates. They have been getting 10+ new homes each month.

The Zoning Commission will be meeting on June 24th for the Crossing at Cobblestone Phase 1, which are the rental units on the north side of Cobblestone Park. On July 8th, Wallick (Ashford at Cobblestone – Assisted Living) and Retreat at Cobblestone Phase II (the detached single-family homes on the south side of Cobblestone Park) will be in for final review.

Mr. Jeffers said that the BZA met last Monday for Hillsong's oil/gas variances for many of the lots. Every lot passed with the exception of subplot 117 because they couldn't identify the old latitude/longitude marking that ODNR had on file. Hillsong will have another plan come in before the Zoning Commission for phase two.

Next Monday, the BZA will be reviewing two variances for individual properties, a patio setback and a miscellaneous structure in the front yard.

Mr. Jeffers said that Allen Biehl had requested to attend the next Trustees meeting with Matt Walter from ODOT District 3 to talk about the Systemic Safety program through ODOT for grant money (which is a 90/10 split) that would help us create the sidewalk from Lexington Ridge north to Medina City.

Trustee Skidmore suggested involving Dan Sutherland, the teacher that was here with a student a few meetings ago. He thought the student would find this fascinating and would very much enjoy being a part of this. Mr. Jeffers will contact them, and he agreed that this would not come to fruition as quickly as it did if the student did not come in to address the need for the sidewalk.0

POLICE: Lieutenant Chris LaFond had no items to report.

OTHER BUSINESS

Fiscal Officer Pawlowski reviewed the May bank reconciliation and financial reports and credit card statements. Copies of the prior month reports provided for each Trustee: Fund Summary & Status; Appropriation Status, Revenue Summary, Payment Listing, and the current Fund Status report.

Fiscal Officer Pawlowski reported that there were no supplemental appropriations to approve for May.

Fiscal Officer Pawlowski requested, and **Trustee Albrecht made a motion paying \$1,760.00 to Roderick Linton Belfance for May legal services. Trustee Skidmore seconded the motion.** In discussion, Fiscal Officer Pawlowski said that this is for legal services pertaining to public record requests. **The motion was passed, 3 ayes, 0 naves and 0 abstentions.**

Trustee Skidmore made a motion transferring \$162,102.77 to Huntington Bank for building loan due July 1, 2026. Trustee Albrecht seconded the motion. In discussion, Fiscal Officer Pawlowski explained that this is our building loan, which we pay in July and December each year. After this payment, we have four more years to make 8 payments of \$162,102.77. **The motion was passed, 2 ayes, 0 nays and 0 abstentions.**

Fiscal Officer Pawlowski certified that she knows of no payments for final judgment.

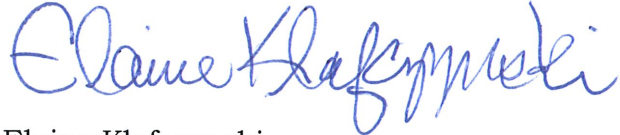
Fiscal Officer Pawlowski provided the cybersecurity training update to the Trustees. This training takes less than 30 minutes and is required to be done by all employees before July 1st annually.

Trustee Albrecht made a motion approving BC and POs for 2026 and paying bills totaling \$84,159.09. Trustee Skidmore seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.

The agenda noted a reminder for a resolution opposing the elimination of all property taxes in Ohio. Trustee Skidmore said that there were not enough signatures received and it will not be on the ballot this fall.

At 8:20 p.m. Trustee Brandon adjourned the meeting.

Respectfully submitted,



Elaine Klafczynski


Approved By: _____

6-23-26
Date: _____


Attested: _____

6-23-2026
Date: _____