

Montville Township Trustees
September 8, 2026 – Regular Trustees Meeting

Present:

Trustee Jeff Brandon, Chairman
Trustee Sally Albrecht
Trustee Rob Skidmore
Fiscal Officer Mary Pawlowski
Police Chief Matt Neil
Service Director Chris Kosman

Also Present:

Resident Bill Hanigan
Resident Lisa Imbrigiotta

At 7:00 p.m. Trustee Brandon opened the regular meeting of the Montville Township Trustees. The Pledge of Allegiance was recited. Trustee Brandon welcomed all guests and stated that the meeting is being recorded for transcription purposes only.

GUEST RECOGNITION

Resident Lisa Imbrigiotta lives on Coventry Park Lane and expressed her concerns for a fire hazard and no turnaround space for emergency vehicles due to neighbors' multiple parked vehicles on her dead-end street. She said that her HOA does not enforce no parking rules on the streets or driveways. Mrs. Imbrigiotta provided handouts for the Trustees and requested the Trustees direct the Fire Prevention Bureau to inspect this dead-end and issue a formal order for the developer Valore Builders to install permanent "No Parking – Fire Lane" signage.

Trustee Brandon said that this is a private street and asked Service Director Kosman to comment. Mr. Kosman responded that they cannot not do anything on private streets. Signage would most likely have to come from the HOA or the developer. He said that this is a question for Planning & Zoning Inspector Jeffers.

Trustee Skidmore said that, if it is a health and safety issue, the question is whether we could request a sign there. Fiscal Officer Pawlowski said that, although it is a private street, this may be a fire marshal issue if a fire truck cannot get down the street.

Chief Neil added that a fire truck would not be able to turn around on this dead-end street even if all the driveways were clear and no vehicles were parked there. Chief Neil said that someone from the Fire Department had approved these plans many years ago that he would have no problem reaching out to the fire marshal. We would need to check with Mr. Jeffers for what had been approved when it was being developed. If it were designated as a fire lane or no parking, then that would have been part of the approval process.

Resident Bill Hanigan asked who has access to the information obtained on flock cameras. He had privacy concerns as there are a myriad of other entities besides the law enforcement that have access to that material. Mr. Hanigan asked who has access to the information that the township gathers from flock cameras and what constraint does the Trustees have as far as policy or resolution over access to that information.

Chief Neil responded that Mr. Hanigan is correct, that laws have not yet caught up with technology. He has some of the same concerns, and he does not have the answers.

Trustee Skidmore noted that Florida's governor has temporarily banned flock cameras on all the state highways and is seeking a privacy amendment to the Florida constitution about data and about AI use with data.

Chief Neil cannot answer all of these concerns, and we all realize that these questions have been asked in numerous chambers at all levels in this country, especially over the last three months. He expects that something will change but that this is another tool in our toolbox and we would be doing our residents a disservice if we have it available to us and we stopped using it.

Trustee Brandon believes that flock cameras are a very useful tool for law enforcement and the benefits. There are many electronics that monitor us that we are not even aware of.

Fiscal Officer Pawlowski added that there have been numerous incidents in our township alone where flock cameras have been very beneficial, such as a resident that went missing, a kidnapped child.

APPROVAL OF MINUTES

Trustee Albrecht made a motion approving the minutes for the August 25th regular Trustees meetings. Trustee Skidmore seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.

DEPARTMENT REPORTS

PARKS: Trustee Albrecht tried to contact Ryan Moore, the marine biologist from the Department of Fish & Wildlife who had planted native plants in our park behind the Blue Heron Brewery in 2018. Trustee Albrecht learned that Mr. Moore no longer works for the Department of Fish & Wildlife.

Trustee Albrecht asked Trustee Skidmore about his draft for the proposed tree memorial planting program. The idea for the program is for residents to be able to honor a loved one or celebrate a special occasion.

Trustee Skidmore said that, in talking with Service Director Kosman, it may not be appropriate to have the program in all of our parks but there may be space available for tree planting in one of the parks. Trustee Skidmore would not want to have a permanent memorial marker for the tree but rather create a certificate for acknowledgement to the individual. He said that Trustee Albrecht had suggested including composite benches as part of the memorial program.

Trustee Albrecht felt that this memorial program would be worthwhile for our residents. Fiscal Officer Pawlowski said that the Service Department would need to head up this program, and suggested legal be brought into setting it up.

Mr. Kosman suggested using only the Blue Heron parks for this program. He thought that a commercial planter could be hired to do the planting annually, ideally in the fall. In his research, if we would mirror anything that the county parks do, a resident could pay a fee for a bench and then have a ten-year period with that bench. A renewal fee could be added after a ten-year period in order to keep up with the maintenance for the bench, or the bench could be replaced or the scripting removed from the bench.

Mr. Koman would prefer to launch the memorial program with either tree planting or benches, not both at the same time. The Trustees agreed but did not choose which to start with. Trustee Albrecht would like to finalize the draft for the program and then launch the program with an article in the *Montville Living* magazine.

Trustee Skidmore saw an email from Isaac Smith from the Park District who is looking for a representative from the township. He would like to embark on a planning effort to connect Medina parks and communities with biking and hiking trails. Trustee Skidmore reached out to Mr. Kosman to see whether he could represent Montville Township in this effort.

Mr. Kosman will follow up with this. Once he has more information, he will report back to the Trustees for their direction.

Trustee Albrecht said that she had looked into the possibility of moving the farmhouse as part of our plan to do something with the property. She talked with Clear Structural Movers from Wellington, who indicated that the farmhouse was movable. They suggested moving it to a nearby parcel and have a foundation built which could cost up to \$100,000. Additionally, the estimated cost for clearing wires and signs along the roads would be \$50-60,000. Trustee Albrecht no longer sees this as a doable scenario for the farmhouse.

Trustee Brandon is hesitant to destroy the farmhouse before considering all options. Trustee Skidmore realizes the property is meant for future Trustees to use as they deem necessary but he would like for the Trustees to have a solid plan so that we know the reasons for demolition if that is the course chosen. The Trustees will continue to consider alternative ideas, such as stripping out and selling the woodwork and any usable hardware in the farmhouse before demolition. The barn may have more value than the farmhouse.

ECONOMIC DEVELOPMENT: Trustee Brandon reported that Medina County Economic Development has scheduled their next meeting for September 17th. He corrected the information previously given for the topic at the meeting which will be, "Inside Washington, a Federal Legislative Panel." RPM Lodge on Pearl Road will be hosting this meeting.

Trustee Brandon said that the Daily Resource Group's annual open house is scheduled for September 15th at Sharon Center. Also on September 15th, New Leaf Homes will be having their ribbon cutting.

Trustee Brandon said that, at the recent OTA steak roast, Denise Testa had talked about zoning regulations for data centers. Several townships have reached

out to County Planning for direction on helping them write their regulations. Montville Township has recently passed a resolution for a moratorium on data centers for one year so our Zoning Commission has time to work on regulations for our zoning code.

Trustee Brandon said that Denise Testa would like the County Township Association to take the lead on educating people on the data centers discussion. She would like to hire and have the townships help pay for a consultant. Trustee Skidmore's view was that Mrs. Testa was interested in policy making, which is different than educating.

Fiscal Officer Pawlowski responded that Attorney Devanney and our Planning & Zoning Director are already diligently working on data centers regulations for Montville Township. Each township is different and she did not think that the county association should be overseeing this at all, as the association is not there for that purpose. The Trustees agreed.

COMMUNITY EVENTS: Trustee Albrecht reported the September issue of the *Montville Living* magazine will have Chief Neil's article about our safe room, and Mrs. Barone wrote an update on our Halloween event. Trustee Albrecht wrote an article for the October issue about EMA's new local emergency notification system and for residents to sign up. We are also doing one more Halloween article for the October magazine to acknowledge and thank our sponsors.

Trustee Albrecht highlighted some of the new ideas for this year's Halloween event planned for October 17th, which will have more games and sensory activities. Minnie Mouse will be there as well as the Disney princesses. The Dance Academy will be back to do the Monster Mash dance. There will be a balloon person, a face painter, a magician, and Spokes will be handling the concession stand.

UTILITIES: Trustee Albrecht said that she received an email from a Lexington Ridge resident who listed all the problems they are seeing with Frontier and requested a stop-work order. Trustee Albrecht forwarded the email to the county engineer. Andy Conrad responded that he met with several people from Frontier who discussed these issues and addressed all of the concerns that the Lexington Ridge resident had complained about. Based on this meeting, Mr. Conrad is confident that Frontier's process is safe and that the engineering plans have been submitted and approved by the county, and that they have a resolution process in place for any problems that may arise during the installation process. Mr. Conrad replied to the Lexington Ridge resident, who then withdrew his request for a stop-work order.

ZONING: Trustee Albrecht reported on the Planning & Zoning Director's report. Mr. Jeffers has been working with Attorney Devanney on text amendments and pushing out permits.

POLICE: Chief Neil reported that the next Citizens Academy is scheduled to begin on Wednesday, September 23rd. They are looking forward to hosting this class in our training room. Chief Neil is encouraged that there are 26 citizens registered which is a very large class, although they may not all attend. This class is held on Wednesdays for 10 or 11 weeks.

Chief Neil requested, and **Trustee Skidmore made a motion accepting a GovDeals check for \$3,260.64 for the sale of three 3Kw generators that were authorized to be sold during the May 26, 2026, meeting. Trustee Albrecht seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Trustee Albrecht made a motion accepting \$2,700 in grant funding from the Ohio Department of Public Safety for SRO Pinkas teaching the "Shifting Gears" - Dangers of Marijuana - Impaired Driving program to high school students. Trustee Skidmore seconded the motion. In discussion, Chief Neil said that Officer Pinkas taught 9 classes at \$300 per class during last school year. This grant funding goes towards Officer Pinkas' time in the schools. **The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

LST/FIRE: Trustee Brandon had no updates to report.

Chief Neil said that he had asked Attorney Devanney to work with the Cleveland Clinic on the LST contract. The legal team needed something by September 1st, and Attorney Devanney is working on it. Chief Neil expects that she will be adding an amendment or a section allowing Montville Township the ability to bill businesses.

ROADS: Service Director Kosman reported that round two of roadside mowing will begin later this week or the beginning of next week.

Trustee Albrecht asked whether Mr. Kosman was able to get hold of ODOT regarding the maintenance of the Route 18 strip. Mr. Kosman responded that there have been many conversations about that and there have been several complaints about who owns the strip, who is responsible to maintain it. Huntington Bank and Aldi have been maintaining their sections but nothing is maintained past that area.

Mr. Kosman said that ODOT had mowed it down this past spring when Mr. Kosman asked about the maintenance. He had a conversation with the project manager today and, even though this project is completed, the project manager will look into maintenance responsibility. Mr. Kosman said he does not have a good answer yet, but it is moving forward. We may need to let the property owners know that this is theirs to maintain. Mr. Kosman has not seen maintenance being a problem on the north side of Route 18, but Bil Jac and the church may be maintaining that side.

Mr. Kosman reported their continued work on curb patching in Fox Meadows. Although they are not doing curb replacement, they have had some success with patching and will continue with this temporary fix.

Trustee Brandon asked for Mr. Kosman's thoughts on planning 2027 road work. Mr. Kosman responded that they will need to finish up what the budget allows for the Blue Heron and Montville Lakes side streets and cul-de-sacs. They also need to do work in the southern end of the township including Summerwood off of Route 3. He needs to turn in his requests to the county in October and will advise the Trustees when it is completed. Mr. Kosman said that the OPWC project will likely happen in 2027, which is removal and replacement of the original section of Montville Drive from Route 18 to just past O'hara.

Trustee Skidmore was concerned with the cost for altering and landscaping the centers of cul-de-sacs and asked whether snow could be piled in the centers of cul-de-sacs when plowing them. Mr. Kosman said that they do not plan on landscaping any altered centers of cul-de-sacs. He said that they had piled snow in the centers of cul-de-cas in the past but that, several years ago, the Prosecutor said that this practice leaves townships open for liability for freeze/thaw and re-icing. That is the reason we clear snow from all open cul-de-sacs.

Mr. Kosman said that they will need to start patchwork on the bigger roads in the next couple of years. The roads are starting to show some wear, and patching will help get us through until we have to take the heavy hits with repaving several of them.

Trustee Brandon asked about the timing for ordering salt for the winter season. Mr. Kosman said that the ODOT contract was granted, and we usually begin ordering in November. Salt pricing jumped quite a bit this year; it increased by about \$22/ton from last year, bringing the cost to around \$74/ton.

ADMINISTRATION BUILDING: Mr. Kosman requested, and **Trustee Skidmore made a motion rescinding the July 14, 2026, motion to accept the bid proposal from Perrin Asphalt Company for the parking lot resurfacing project, and rejecting all bids for the Montville Township parking lot resurfacing project bid opening on June 23, 2026. Trustee Albrecht seconded the motion.** In discussion, Mr. Kosman said that this is the recommendation of the Prosecutor's office. This issue had been discussed at the last Trustees meeting. Mr. Kosman said that they ran it by a second legal opinion, who agreed with what the prosecutor's office said. **The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

CEMETERY: Trustee Albrecht had no updates to report.

OTHER BUSINESS

Fiscal Officer Pawlowski reviewed the August bank reconciliation and financial reports and credit card statements. Copies of the prior month reports provided for each Trustee: Fund Summary & Status; Appropriation Status, Revenue Summary, Payment Listing, and the current Fund Status report.

Fiscal Officer Pawlowski requested, and **Trustee Albrecht moved Resolution 090826.01 approving supplemental appropriations as presented. Trustee Skidmore seconded the Resolution. The Resolution was passed, 3 ayes, 0 nays and 0 abstentions.**

Trustee Skidmore made a motion approving MOU with Medina County Soil & Water Conservation District. Trustee Albrecht seconded the motion. In discussion, Fiscal Officer Pawlowski said that this had been previously emailed to the Trustees and department heads. This is what we have been doing for about ten years. **The motion was passed, 3 ayes, 0 nays and 0 abstentions.**

Trustee Albrecht made a motion paying Trina Devanney \$12,506.72 for July and August legal services. Trustee Skidmore seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.

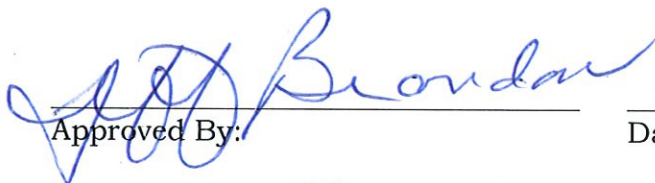
Trustee Skidmore made a motion approving BC and POs and to pay bills totaling \$101,356.53. Trustee Albrecht seconded the motion. The motion was passed, 3 ayes, 0 nays and 0 abstentions.

The Trustees considered details for the staff appreciation dinner planned for December. Discussion ensued. Trustee Albrecht and Trustee Brandon felt that this is an important annual event for employees and should be continued.

At 8:58 p.m. Trustee Brandon adjourned the meeting.

Respectfully submitted,


Elaine Klafczynski


Approved By: _____ Date: 9-22-26


Attested: _____ Date: 9-22-2026