

MONTVILLE TOWNSHIP (MTWP) - UTILITY PERMIT APPLICATION

Permit No. _____ District: _____ Date: _____

SECTION I – TYPE OF PERMIT REQUEST (Check One Only)

- Utility Construction Permit
- Utility Relocation Permit
- Utility Construction or Relocation Permit Extension
Permit Number to be extended: _____
Remarks/Reason for need of extension: _____
- Blanket Permit (Utility infrastructure maintenance, Tree trimming & Emergency work)

SECTION II – UTILITY INFORMATION

Company (Name): _____ Project Contact (Name): _____
Address: _____ Title: _____
City: _____ State: _____ Zip: _____ Email: _____
Office Phone: _____ Cell #: _____ Fax #: _____

SECTION III – LOCATION & DESCRIPTION OF FACILITIES UNDER PERMIT

A. LOCATION OF WORK

Road #: _____ Also known as (street name): _____
From: _____ To: _____
County: _____ Job ID or Utility Company's Ref. #: _____

B. DESCRIPTION OF PROPOSED UTILITY WORK

- Routine Maintenance & Repair of Existing Utilities
- Construction/Relocation of Underground Utilities
- Construction/Relocation of Aerial Utilities
- Other (Specify) _____

Description of proposed work (brief summary of Section V questions):

No Pavement Cuts Pavement Cut (Trenching/Test Pits) Trenchless Installation (Specify): _____

Anticipated Start Date: _____ Duration of Work: _____

SECTION IV – TRAFFIC CONTROL INFORMATION

Posted Speed Limit: _____

TRAFFIC NOTES/TRAFFIC CONTROL PLAN: (Check one only)

- Expressway/Freeway Highway TCP
- Secondary Highway TCP
- Site Specific TCP

Traffic Control Permits are required for all work performed on MTWP rights-of-ways

Date Traffic Control Permit Application submitted to MTWP: _____

Will sidewalk closure(s) be required to perform this work? Yes No

If yes, a plan for rerouting pedestrian traffic must be included with the application.

Traffic Control Manager (Name): _____ Fax #: _____

Contact Phone #: _____ Email: _____

SECTION V – QUESTIONS (To be completed for Utility Construction and Relocations Permits only)

1. Will aerial wires or cables be installed within the public rights-of-way under this permit? Yes No
If yes, complete the following.
a) Total length of aerial utility installations (To be measured longitudinally along the centerline of the utility. Multiple wires or cables on the same poles that provide the same type of utility service shall be measured as one installation.): _____ LF
b) Total number of new poles to be installed within the public rights-of-way: _____ each
c) Total number of existing poles to be relocated within the public rights-of-way: _____ each
d) Total number of new guys to be installed within the public rights-of-way: _____ each
e) Will placement of facilities comply with MTWP ADA compliance policy: Yes No

2. Will underground utilities be installed within the public rights-of-way under this permit? Yes No
If yes, complete the following:

In the following table list all of the underground utilities to be installed within the public rights-of-way under this permit. (Length shall be measured longitudinally along the utility. Multiple conduits or cables within the same trench that provide the same type of utility service shall be measured as one utility installation. Include manholes and/or handboxes.

Location			Length installed Under the roadway Or paved shoulders	Length outside Paved areas
Street	From	To		
Total Length of Underground Utilities				

3. Will excavation of sidewalk(s) be required to install utilities under this permit? Yes No
If yes, what type of sidewalk will be excavated? (Bituminous concrete, hydraulic cement concrete, brick paver, etc. _____)

Note: Any sidewalk closure(s) shall require a plan for rerouting pedestrian traffic included with this application.

SECTION VI – CERTIFICATION

I hereby certify that I have authorization to make this application and that the information is complete and correct. I understand that false statement or misrepresentations could results in, among other things, revocation of the application or permit.

It is also hereby agreed and understood that in consideration of the approval of this application that: (i) the applicant agrees to all the terms and conditions of the permit issued; and (ii) the proposed construction shall be performed and completed in accordance with all applicable County, State, and Federal laws, rules, regulations and ordinances, and subject to the inspection and control of MTWP; and that all plans and other documents submitted by the applicant for approval by the MTWP in connection with this application are hereby made a material part of this application.

_____ Signature _____ Date
Print Name Telephone Number: _____ email: _____

TOWNSHIP USE ONLY:
Date Received: _____ Date Inspected: _____ Approved by: _____
Comments: _____

Notes:

1. Submit proof that the Traffic Manager listed on the application is certified.
2. It is the applicant's responsibility to obtain any additional permits, approvals or licenses from other agencies which may be required.
3. For Utility Construction Permits, the applicant must complete Section V.
4. Items A through D below are to be submitted as one (1) electronic copy and three (3) separate hard copy packages. Each hard copy package is to be neatly folded to an 8½" X 11" size.
 - a. A copy of the permit application
 - b. A copy of an 8½" X 11" vicinity map (Scale no smaller than 1" = 2000') with the area of work indicated with a colored pen or pencil
 - c. A copy of the plans for the proposed work within the MTWP right-of-way showing the location in relation to the roadway
 - d. A copy of the Traffic Control Plan or applicable standard

Return to: Service Director, Chris Kosman, Montville Township, Medina County; where the work is being performed